AT A JOINT MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS AND THE GLOUCESTER COUNTY SCHOOL BOARD, HELD ON TUESDAY, SEPTEMBER 15, 2015, AT 7:00 P.M., IN THE THOMAS CALHOUN WALKER EDUCATION CENTER AUDITORIUM, 6099 T. C. WALKER ROAD, GLOUCESTER, VIRGINIA:

I. Call To Order and Roll Call

Mr. Chriscoe called the meeting to order and Mr. Wanner took roll call for the Board of Supervisors.

A. Board of Supervisors

THERE WERE PRESENT:  
Ashley C. Chriscoe, Chair  
Christopher A. Hutson  
Andrew James, Jr.  
Robert J. Orth  
Michael R. Winebarger

THERE WERE ABSENT:  
John C. Meyer, Jr., Vice Chair [arrived at 7:11 p.m.]  
Phillip N. Bazzani

ALSO IN ATTENDANCE:  
Edwin “Ted” Wilmot, County Attorney  
Sanford B. Wanner, Interim County Administrator

B. School Board

Mr. Andersen, Chair, called the School Board to order and Ms. Duncan, Deputy Clerk, took roll call for the School Board. The following members were present: Troy M. Andersen, Chair; Charles B. Records, Vice Chair; George “Randy” Burak; Kim Hensley; Carla Hook; Anita Parker; and Kevin Smith. Other individuals present included: Dr. Walter R. Clemons, Superintendent of Schools; John Hutchinson, Assistant Superintendent for Administrative Services; and Dr. Charles Wagner, Assistant Superintendent for Instructional Services.

II. Invocation and Pledge of Allegiance

In place of an invocation, Mr. Chriscoe called for a moment of silence in remembrance of the victims of the September 11 attacks. Following the moment of silence, all in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

III. Approval of the Minutes – no minutes available for adoption

There were no minutes available for adoption.

IV. Adoption of the Agenda

Mr. Hutson moved, seconded by Mr. Orth, to adopt the agenda. The motion carried and was approved by the following voice vote: Mr. Chriscoe, Mr. Hutson, Mr. James, and Mr. Orth, Mr. Winebarger – yes; Mr. Meyer and Mr. Bazzani – absent.

V. Approval of the Consent Agenda
Mr. Hutson moved, seconded by Mr. Orth, to approve the consent agenda. The motion carried and the following consent agenda items were approved by the following voice vote: Mr. Chriscoe, Mr. Hutson, Mr. James, Mr. Orth, Mr. Winebarger – yes; Mr. Meyer and Mr. Bazzani – absent.

A. Coastal Floodplain Management Plan Annual Review – Cathy Estep – Chair, Floodplain Management Committee

By approval of the consent agenda, the Board accepted the Floodplain Management Committee’s annual review of the Coastal Floodplain Management Plan.

B. Resolution Authorizing Advertisement of a Public Hearing for CA-15-05, an Amendment to the Zoning Ordinance as it pertains to Limited Alcohol Production in Agricultural Districts – Anne Ducey-Ortiz, AICP, CZA – Director of Planning and Zoning

RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO AMEND APPENDIX B – ZONING OF THE CODE OF GLOUCESTER COUNTY, VIRGINIA, BY AMENDING ARTICLE 2 – DEFINITIONS, SECTION 2-2 – DEFINITIONS; AMENDING ARTICLE 5 – DISTRICT REGULATIONS, SECTION 5-2 OFFICIAL SCHEDULE OF DISTRICT REGULATIONS ADOPTED FOR THE RC-1 AND RC-2 ZONING DISTRICTS OF GLOUCESTER COUNTY, TO ADOPT REGULATIONS PERTAINING TO THE PRODUCTION OF ALCOHOLIC BEVERAGES IN AGRICULTURAL DISTRICTS; AND AMENDING ARTICLE 11 – OFF-STREET PARKING AND LOADING FACILITIES, SECTION 11-12 PARKING AND LOADING SPACE REQUIREMENTS

WHEREAS, the Gloucester County Planning Commission’s purpose is to promote orderly development and advise the governing body on ways to improve the public health, safety, convenience and welfare of the citizens of the County as authorized pursuant to Virginia Code Section 15.2-2200; and

WHEREAS, the Gloucester County Planning Commission was updated by staff that the production of certain alcoholic beverages in agricultural zoning districts is permitted by State code and that these uses are not defined by the current language in the Zoning Ordinance; and

WHEREAS, the Gloucester County Planning Commission developed and reached consensus on an amendment to the Zoning Ordinance which would define these uses and provide for safe and convenient access to them; and

WHEREAS, such an amendment to the ordinance is consistent with Gloucester County's Comprehensive Plan and the current update of the Comprehensive Plan; and

WHEREAS, the Gloucester County Planning Commission prepared a draft ordinance amendment and held a public hearing on September 3, 2015, voting 6-0 (with one absent) to forward the ordinance amendment to the Gloucester County Board of Supervisors with a recommendation of approval; and

WHEREAS, the ordinance amendment is ready for the Board’s review.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Board of Supervisors that the Clerk is directed to advertise in a newspaper published or having general circulation in Gloucester, a public hearing notice for a public hearing to consider the proposed ordinance described herein, which public hearing is to be held in the Colonial Courthouse located at 6504 Main Street on October 6, 2015 at 7:30 p.m.
C. Resolution Authorizing Advertisement of a Public Hearing to Amend the Sign Ordinance as it pertains to Signage in the B-1 and B-2 Zoning Districts, Signage for Churches and Other Signage – Anne Ducey-Ortiz, AICP, CZA – Director of Planning and Zoning

RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE A PUBLIC HEARING TO CONSIDER AN ORDINANCE TO AMEND THE GLOUCESTER COUNTY CODE, APPENDIX B, ZONING – ARTICLE 2 – DEFINITIONS, SECTION 2-2 – DEFINITIONS; AND TO AMEND ARTICLE 12 – SIGNS, SECTION 12-2 – GENERAL REQUIREMENTS, SECTION 12-3 – MEASUREMENT OF SIGN AREA, SECTION 12-6 – SIGNS PERMITTED, SECTION 12-7 – ADDITIONAL SIGNS PERMITTED, SECTION 12-8 – EXEMPT SIGNS, AND SECTION 12-9 – PROHIBITED SIGNS.

WHEREAS, the Gloucester County Planning Commission’s purpose is to promote orderly development and advise the governing body on ways to improve the public health, safety, convenience, and welfare of the citizens of the County as authorized pursuant to and stated in Virginia Code Section 15.2-2200 et seq.; and

WHEREAS, the Gloucester County Board of Supervisors received a request to modify the permitted signage for non-residential uses within residential districts to allow electronic display signs; and

WHEREAS, the Gloucester County Planning Department received a request to increase the maximum permitted on-structure signage within the B-1 Zoning District; and

WHEREAS, the proposed ordinance is consistent with various goals of the Gloucester County Comprehensive Plan, including guiding the development of the County road system into a network that facilitates safe and convenient local traffic and to recognize buildings of historic and architectural value; and

WHEREAS, the Gloucester County Planning Commission reviewed and determined that the proposed changes are compatible with current practices while maintaining Gloucester’s rural character; and

WHEREAS, the Gloucester County Planning Commission held a public hearing on September 3, 2015 voting 6-0 (with 1 absent) to forward the ordinance amendment to the Gloucester County Board of Supervisors with a recommendation of approval; and

WHEREAS, the ordinance amendment is ready for the Board’s review.

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors of Gloucester County, Virginia, this fifteenth day of September, 2015, that the Clerk is directed to advertise in a newspaper published or having general circulation in Gloucester, a public hearing notice for a public hearing to consider the proposed ordinance described herein, which public hearing is to be held in the Colonial Courthouse located at 6504 Main Street on October 6, 2015 at 7:30 p.m.

VI. Citizens Comment Period - (limited to topics on the Work Session agenda only) (Speakers should provide 10 copies of handouts if any)

HOWARD MOWRY – GLOUCESTER POINT DISTRICT

Mr. Mowry stated he had been attending meetings for seventeen years and very little had been accomplished. He noted the Boards could make this meeting a turning point by reducing the cost of government and consolidating like services. He stated politics and not common sense have played a game with the Page School site, and further stated that it should be sold. He noted that the new Page School was originally
build to house 600 students, but it now houses 800 students. He asked how much
the exercise equipment at the school cost and who is authorized to use the equipment.
Finally, he noted that more elementary teachers are not needed now.

ANGELA BURKE – GLOUCESTER POINT DISTRICT

Ms. Burke stated that the Board should raise taxes for education. She further
stated that there are not enough teachers in any of the schools. She noted that it was
unacceptable to cut the $500,000 boat tax which could have brought in revenue for
education. She stated that the students in the gifted program are suffering, and
reviewed the amount of funding received for the program. She noted that only 10% of
the funding designated for the program is being spent on the program. She stated
that the rest of the funding is being allocated to the entire general population. She
advised that the special education funding is the same.

WAYNE CREWS – GLOUCESTER POINT DISTRICT

Mr. Crews stated that although the School Board has said they are for the
children, they are not showing that. He noted that Homeland Security has guidelines
for the safety of our students and the school is not following those guidelines. [Mr.
Meyer arrived at 7:11 p.m.] He concluded that if the schools cannot use the funding
they have received to keep kids safe, they should not receive any more funding.

VII. Work Session Agenda

A. Academic Results - SOL All Students and State Accreditation
Results (if applicable) - Dr. Walter Clemons - Superintendent of
Schools

Mr. Andersen thanked the Board of Supervisors for joining the School Board for
the meeting. He noted that the goal is to meet early and often. He also thanked the
Board of Supervisors for coming out to the Page Middle School ribbon cutting
ceremony on September 4.

Dr. Clemons greeted all in attendance and noted that he had excellent news to
share. He stated the School Division had pulled data from its systems and performed
calculations. He further stated that based on that information, although the State had
not officially released results, Gloucester County Public Schools have improved in 28
of 31 categories. He reviewed the achievements of the division and the individual
schools. He advised that seven schools will achieve full accreditation status and that
they are waiting to see how Page will be classified. He noted that as it is a new
building, it may receive a new accreditation status. He advised that the State should
be releasing the official results in October, and stated that he would like to
acknowledge the hard work that the teachers, students and parents have done to
achieve these results. He then reviewed a chart comparing the SOL (Standards of
He noted that improvements were made across the whole division.

Mr. Meyer congratulated Dr. Clemons, staff, and teachers for the efforts they
have put into raising the test scores in the County. He noted that the scores are
available to the public and when people are looking for a place to move, accredited schools are a factor.

Mr. Chriscoe agreed that the School Board, Dr. Clemons, staff, teachers and students put in an outstanding effort.

**B. Gloucester County Public Schools Opening Update and Enrollment Information (5 Day Count) - Troy Andersen - Chair, Gloucester County School Board, Dr. Walter Clemons - Superintendent of Schools and Dr. Charles A. Wagner - Asst. Superintendent for Instructional Services**

Mr. Andersen reviewed that September 8 was the first day of school and the schools were off to a great start.

Dr. Wagner reported that opening week was very successful. He stated that most of the teachers and administrators reported that it was one of the smoothest openings ever experienced. He noted that the staff will continue to keep their eyes on certain areas in certain schools to be sure to maintain appropriate resource materials for teachers and students.

Mr. Chriscoe asked about the first day enrollment information.

Dr. Clemons provided a spreadsheet with projected and first six day enrollment information. He noted that enrollment is the actual number of students that show up, and stated that the first day enrollment was 5,218. He showed that on September 15, the sixth day, the enrollment had increased to 5,418 which was only 45 less than the projected enrollment. He reviewed the student populations and class sizes at the elementary schools, and discussed the impact of the enrollment on the School budget.

Supervisors asked questions regarding special education student ratios, whether the student population was still declining, and whether that was a trend in neighboring localities.

Dr. Clemons advised that the student/teacher ratio for special education students does not change as those students have a case manager. He stated that as of right now there has not been a decline in students since last year. He noted that he had not analyzed enrollment information on adjoining localities but he could obtain that information and provide it to the Boards.

**C. Joint Meeting Calendar – Dr. Walter Clemons – Superintendent of Schools and Sanford B. Wanner – Interim County Administrator**

Mr. Wanner stated that the information in the Board packet was the result of the implementation of one of the Board of Supervisors Strategic Plan initiatives. He reviewed that the initiative was to increase and enhance the quality of joint meetings. He noted the participants in the process were the Chairs and Vice Chairs of the Board of Supervisors and the School Board, and the Superintendent and himself as the Interim County Administrator. He noted that the result of working on that initiative was the meeting schedule in the packet for meetings with the leadership team, joint meetings, a joint public hearing on priorities, a joint planning retreat and a joint
public hearing next year on the budget. He stated that in his professional judgment this was an example of both Boards and staffs working together to increase the cooperation and the joint planning process.

Mr. Chriscoe stated he believed this was an outline to improve the working relationship between the Boards, and the meetings will be more effective going forward.

Mr. Andersen agreed and stated that he looked forward to the leadership meetings before the upcoming budget cycle. He noted that this initiative will serve to enhance relationships.

D. **School Capital Projects** - **Troy Andersen - Chair, Gloucester County School Board, Dr. Walter Clemons - Superintendent of Schools and John Hutchinson - Asst. Superintendent for Administrative Services**

Mr. Andersen reviewed that the County had formed a CIP (Capital Improvement Plan) Committee two years ago. He stated that the committee was formed to review the capital improvement submissions, prioritize the projects, and provide recommendations to the Board of Supervisors as to how to proceed with capital needs across the County. He advised that the committee would be meeting at the end of September and will be spending a lot of time going through the capital requests with the goal of presenting the Board with a prioritized list to consider. He noted that a review is being provided for the projects related to the School Division.

Mr. Hutchinson thanked the Board of Supervisors for the investment they made to complete the improvements at Achilles and Botetourt. He noted that during the citizen comment period a question was raised about the security of the students, and he wanted to reassure the Board that staff met with Homeland Security staff to review the security in place for the schools. He stated that the Homeland Security staff stated the School Division had an exceptional plan of strategy and security for the schools.

Mr. Hutchinson then reviewed that the CIP list for 2017-2020 in the Board packet had been divided into two categories: general maintenance and major remodels. He discussed some of the items on the general maintenance section. He noted that lighting is a priority project as the lights used in most of the schools are not being manufactured anymore. He stated that under the major remodel category, the priority is Gloucester High School. He noted that the majority of the HVAC system at the school is 40 years old. He stated that the CIP lays out a staggered system of replacement starting in 2018.

Mr. Chriscoe asked why the HVAC replacement project is projected for 2018 and not for a start in 2017.

Mr. Andersen noted that the priorities for 2017 are the items under the general maintenance section, although he would not disagree with moving the HVAC up.
There was further discussion regarding the renovation concept for the high school.

Mr. Chriscoe concluded that he was recently approached by the track coach who wanted to thank the Boards for their effort at getting the track resurfaced. The coach noted that an Eastern Regional track event will be held in Gloucester this year.

**E. Compensation Priority for FY 17 and Fund Balance Included in Local Transfer for the FY 17 Operating Budget - Troy Andersen - Chair, Gloucester County School Board**

Mr. Andersen reviewed that during the budgeting process, the School Board provides its top priorities to the Superintendent to build into his budget. He stated that this past year the top two priorities were to open two full service middle schools, and teacher compensation. He further stated that they were able to accomplish one and that leaves one priority. The Board of Supervisors will see in the 2017 budget submission from the School Board a comprehensive compensation package for staff across the system. He noted the one time additional local transfer allocation that the Board provided will be added into the request for the operating funds in the 2017 budget.

In response to a request from Mr. Chriscoe, Dr. Clemons provided an update on how the one time allocation for Page was spent. He noted that most of the funding went to staffing and reviewed the positions that were filled or were in the process of being filled. He then stated that the remainder of the funding has been allocated for the cost of utilities. He explained that the actual cost of utilities is not known yet as the building has just opened; however, the estimate they are working with is approximately $112,025.

Mr. Chriscoe noted that the Board of Supervisors has also discussed the compensation issue and is looking at making that a priority in the budget process as well.

Mr. Winebarger asked how the utilities estimate was derived.

Dr. Clemons reviewed that staff had compared the square footage of the old Page School to the new Page School, and looked at the operational costs.

Mr. Hutchinson also noted that they looked at the average rate for a new building. He stated that the first year was always a challenge to get everything regulated.

**F. Funding for Elementary Teachers - Troy Andersen - Chair, Gloucester County School Board**

Mr. Andersen noted that he is not sure this item is necessary at this time.

Dr. Clemons agreed, noting that this was a recap of the earlier explanation regarding the high class sizes at the elementary level. He stated that they wanted the Board of Supervisors to be aware that there may be a point in the future when they ask for funding in order to attempt to reduce class sizes.
Mr. Chriscoe noted that an item can be added to the list for the first meeting of each month in case there is an issue and the School Board needs to ask for funding. He advised that way there would be a placeholder.

VIII. County Administrator Items

Mr. Wanner noted that the Board will have a closed meeting at the end of the regular business this evening.

IX. Matters Presented by the Board

There were no matters presented by the Board.

A. School Board Adjournment

Mr. Records moved, seconded by Ms. Parker, to adjourn the School Board meeting. The motion carried and the School Board meeting was adjourned at 8:38 p.m. by a unanimous voice vote of the School Board.

X. Closed Meeting

A. Personnel Matters

Mr. Hutson moved, seconded by Mr. Orth, to enter closed meeting. The motion carried and was approved by the following roll call vote: Mr. Chriscoe, Mr. Meyer, Mr. Hutson, Mr. James, Mr. Orth, Mr. Winebarger – yes; and Mr. Bazzani – absent.

CLOSED MEETING RESOLUTION

WHEREAS, the Gloucester County Board of Supervisors desires to discuss particular subjects in Closed Meeting during the course of its meeting of September 15, 2015; and

WHEREAS, the nature of the subjects is discussion concerning personnel matters, specifically County Attorney evaluation and discussion concerning the County Administrator position; discussion of same in Closed Meeting is expressly permitted by Virginia Code Section 2.2-3711(A)(1).

NOW, THEREFORE, BE IT RESOLVED that the Gloucester County Board of Supervisors does hereby convene in Closed Meeting for the purposes herein expressed pursuant to the legal authority herein recited.

Mr. Hutson moved, seconded by Mr. Orth, to return to open meeting. The motion carried and was approved by the following roll call vote: Mr. Chriscoe, Mr. Meyer, Mr. Hutson, Mr. James, Mr. Orth, Mr. Winebarger – yes; and Mr. Bazzani – absent.

RESOLUTION TO RETURN TO OPEN MEETING

WHEREAS, the Gloucester County Board of Supervisors has completed its discussion in Closed Meeting, and now desires to continue its open meeting; and

WHEREAS, only public business matters lawfully exempted from Open Meeting were heard, discussed, or considered during the Closed Meeting, and the only subjects heard, discussed, or considered in said Closed Meeting were the matters identified in the Resolution by which it was convened.
NOW, THEREFORE, BE IT RESOLVED that the Gloucester County Board of Supervisors does hereby reconvene in Open Meeting at its meeting of September 15, 2015, and certifies the matters set forth in Virginia Code Section 2.2-3712(D).

XI. Adjournment

Mr. Hutson moved, seconded by Mr. Orth, to adjourn. The motion carried and the meeting was adjourned at 9:19 p.m. by the following voice vote: Mr. Chriscoe, Mr. Meyer, Mr. Hutson, Mr. James, Mr. Orth, Mr. Winebarger – yes; and Mr. Bazzani – absent.

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Ashley C. Chriscoe, Chair

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Sanford B. Wanner,
Interim County Administrator